

Message

From: Emily Chi [echi@skeo.com]
Sent: 6/8/2016 6:14:00 PM
To: Moler, Robert [Moler.Robert@epa.gov]
CC: Josie Torres [jtorres@skeo.com]; Blair Stone-Schneider [bsschneider@skeo.com]; Sarah Alfano [salfano@skeo.com]; Cirian, Mike [Cirian.Mike@epa.gov]
Subject: RE: follow up
Attachments: CFAC interview schedule_06.08.docx

Hi Robert and Mike,

We wanted to provide a quick status update about scheduling interviews. Josie has called/tried to reach 34 potential interviewees and we have 11 lined up for interviews already (please see attached draft interview schedule). She has left voicemails when possible, and can follow up tomorrow as well.

You'll see in the attachment that we have several private citizens lined up – including some referrals from Steve Wright, as you suggested.

Josie has reached out to each of the entities/people in the list you provided and we wanted to check with you about our next steps. Would you like us to focus on following up and calling back the people we left voicemails with, or would you like us to start reaching out to CLP members? Or are there other entities/people that you would like us to target for this first round?

Josie has been collecting email addresses in a spreadsheet. We plan to continue to add to it and then share it with you when there are more entries, but please let us know if you would like us to send you something in the interim.

We are taking a closer look at the interview questions you sent and will share any thoughts on our call tomorrow.

Thanks!
Emily

Emily Chi
Associate
434.975.6700 ext. 238
www.skeo.com

From: Emily Chi
Sent: Tuesday, June 07, 2016 8:45 AM
To: 'Moler, Robert' <Moler.Robert@epa.gov>
Cc: Josie Torres <jtorres@skeo.com>; Blair Stone-Schneider <bsschneider@skeo.com>; Sarah Alfano <salfano@skeo.com>; Cirian, Mike <Cirian.Mike@epa.gov>
Subject: RE: follow up

Hi Robert,

This sounds great. Thank you! We will start making calls today.

Emily Chi
Associate
434.975.6700 ext. 238
www.skeo.com

From: Moler, Robert [<mailto:Moler.Robert@epa.gov>]

Sent: Tuesday, June 07, 2016 8:26 AM

To: Emily Chi <echi@skeo.com>

Cc: Josie Torres <jtorres@skeo.com>; Blair Stone-Schneider <bsschneider@skeo.com>; Sarah Alfano <salfano@skeo.com>; Cirian, Mike <Cirian.Mike@epa.gov>

Subject: RE: follow up

Hi Emily,

Yes, if the contact is not available for an interview, please ask 3 things:

- may we add your email to our distribution list for EPA updates about the CFAC site?
- The EPA will conduct follow up interviews; are you interested in participating?
- Can you recommend someone else/other people we should contact for an interview?

In the email update, I will be asking have people contact me if they would like to participate in an interview or have any recommendations for people to interview. I will forward those to Josie.

Remember, developing the email contact list is a major goal for us. Let's try to get as many people "signed up" for email updates during the calls and interviews and through research.

Thanks

Robert Moler
Community Involvement Coordinator
EPA – Montana
406.457.5032

From: Emily Chi [<mailto:echi@skeo.com>]

Sent: Monday, June 06, 2016 5:04 PM

To: Moler, Robert <Moler.Robert@epa.gov>

Cc: Josie Torres <jtorres@skeo.com>; Blair Stone-Schneider <bsschneider@skeo.com>; Sarah Alfano <salfano@skeo.com>; Cirian, Mike <Cirian.Mike@epa.gov>

Subject: RE: follow up

Hi Robert,

Thank you for sending this. We will take a closer look at the questions you selected.

Yes, we can organize the contacts in a spreadsheet. Thank you for also providing the CLP contact list.

We coordinated with Nona at the Columbia Falls City Hall today, and we have a room reserved next week (Tuesday 10am-5pm; Wednesday 8am-5pm; Thursday 8am-5pm). It will be the Building Inspectors Room in City Hall, across from the Water/Sewer Department. They will have chairs and tables available.

When we call to arrange interviews, if the contact is not available next week, would you like us to say that we are doing another round of interviews and we can reach back out when we are ready for the second round?

Also, when you send out your email update, will you be asking them to contact us if they would like to participate next week? Josie will be leading our scheduling efforts, so please include her in the email distribution as well.

Thanks,
Emily

Emily Chi
Associate
434.975.6700 ext. 238
www.skeo.com

From: Moler, Robert [<mailto:Moler.Robert@epa.gov>]
Sent: Monday, June 06, 2016 1:00 PM
To: Emily Chi <echi@skeo.com>
Cc: Josie Torres <jtorres@skeo.com>; Blair Stone-Schneider <bsschneider@skeo.com>; Sarah Alfano <salfano@skeo.com>; Cirian, Mike <Cirian.Mike@epa.gov>
Subject: follow up

Hi Emily,

Thanks for arranging and facilitating the call this morning. I look forward to meeting you in person next week.

Per our discussion, I've attached a short list of potential interview questions. Everyone, please feel free to edit and fine tune.

Also attached is a list of categories, with some contacts, for community interviews. As we develop our contact list, can we have this information available in a spreadsheet? I've also attached the contact list for the CFAC community liaison panel. Like we discussed, we hope to have some community interviews with members of the CLP and would like to get as many new people interviewed as possible.

I will send out an email tomorrow morning as an update to let people know we will be in town. I will include you on that distribution. Through this process, I hope we can build a large email distribution list for future email updates.

Thanks again for your time and support!

Robert Moler
Community Involvement Coordinator
EPA – Montana
406.457.5032